

HAZ Monitoring Report April - June 2005

Scheme No.	22107
Scheme Name	Training Refugee Workers
Project Worker	Jacqueline Carr
Health Target	Refugee Health / Poverty / Access to Services

Aim of the project

1. To ensure that individuals do not suffer through lack of knowledge of their rights and responsibilities.
2. To train community volunteers from refugee groups in Brent as advice workers.
3. To improve the quality of life of individual refugees and asylum seekers by giving advice within a community setting.

Objectives of the project

Staff from Brent Citizens Advice Bureau will select, recruit and train volunteers from Refugee and asylum community organisations. Advice will be given to refugees in community centres on an outreach basis.

The same service will be provided at the existing refugee community centres; advice will continue to be given to refugees and asylum seekers and their families. The service will continue to be published to ensure refugee communities have access to quality advice provided within a friendly community setting.

Performance Indicators

1. We will recruit a total of 20 volunteers from refugee community organisations as advice workers and administrators. Our experience has demonstrated that retention rates are approximately 50%.
2. We therefore expect to train 10 volunteers as in the above positions. The trainee advisors will follow the Citizens Advice Generalist Certificate course which is a nationally accredited course.
3. We will organise one open day every quarter to attract volunteers from these organisations.

Last Quarter Indicators

Outreach advice sessions were held in three community centres, namely Salusbury World, Tamil Refugee Action Group and Dar Al Islam Foundation. Weekly advice sessions were held in these three organisations on Mondays, Tuesdays and Fridays. 128 clients were seen at the 3 centres during the last quarter and 131 enquiries were made.

Progress In Last Quarter

The following 131 issues were dealt with:

1.	Social security benefits	68
2.	Immigration	24
3.	Housing	12
4.	Legal	7

5.	Utilities	3
6.	Debt	11
7.	Consumer	2
8.	Others	6

The ethnic break down of the clients is as follows:

1.	Iraqis	44
2.	Tamil	24
3.	Afghan	1
4.	Algerian	2
5.	Moroccan	1
6.	Brazilian	1
7.	African	10
8.	Syrian	2
9.	Somalia	14
10.	Kosovo	8
11.	Polish	1
12.	Egyptian	4
13.	Bangladeshi	1
14.	Iranian	1
15.	Eritrea	4
16.	Lebanese	3
17.	Indian	1
18.	Ghanian	1
19.	Kurdish	3
20.	Palestinian	1
21.	Other	1

We have advised asylum seekers and refugees on their entitlements and helped them to exercise their rights by assisting with the completion of a wide variety of forms, and negotiating and contacting other agencies on their behalf to resolve their problems.

Arabic and Tamil interpreting services were kindly organised by the staff and volunteers of the community centres.

Performance Indicators For Next Quarter

We will continue to provide advice at 3 refugee community organisations: Salusbury World, Tamil Refugee Action Group and Dar Al Islam Foundation. Advice sessions will be held in each organisation on a weekly basis (a total of 135 sessions per year).

We would expect to see a minimum of 4 clients at each session (a total of 540 clients a year), as many clients will require an interpreter, thus making the interview time longer.

Finances for last quarter

The project is being managed within budget.

Scheme No.	22109
Scheme Name	CAB Benefits Advice in GP Surgeries
Project Worker	Jacqueline Carr
Health Target	Poverty / Access to services

Aim of the project

The main aim of the project is to increase the income of individuals and families on low income, who are registered with the 2 GP practices.

Objectives of the project

Staff employed by the Citizens Advice Bureau will provide outreach welfare benefits advice sessions, case work and specialist advice, from 2 GP surgeries in the most deprived ward in South Kilburn. Advice will not be limited to welfare benefits, but will extend to those subjects on which advice is needed most by users most notably benefit, housing and debt.

Performance Indicators

1. CAB workers will provide two advice sessions at the participating GP surgeries each week.
2. Advisers will ensure families and individuals are claiming benefits they are entitled to. They will adopt a holistic approach to dealing with clients and ensure that relating problems are addressed and resolved.
3. It is expected that 45 sessions will be held in each of the participating general practices each year. A total of 9 clients will be seen each week (a total of 405 clients a year).

Last Quarter Indicators

1. We planned to see 100 clients in 20 sessions at the two surgeries.
2. We saw 64 clients in 18 sessions. There were two bank holidays during the quarter and annual leave was taken.
3. We hope to maximize income by increasing benefit income and to help improve the quality of client's lives by offering practical help, advice and information around all areas of their lives.
4. We aim to empower them by informing them of their legal rights to enable to resolve their own problems and thus being effective in improving the quality of their lives.
5. Our main objective for this project is to help improve the health of our clients by reducing the stress they are under by empowering them in various areas of their lives and by helping to maximize their income.

Progress In Last Quarter

Kilburn Park Medical Centre. This quarter we saw 36 clients in 8 sessions, and the following data reflects the proportion of help needed in these areas.

46 clients booked appointments, and 10 clients failed to attend

The following issues were dealt with:

1.	Social Security Benefits	43%
2.	Debt	18%
3.	Housing	10%
4.	Employment	39%

5.	Consumer problems	10%
6.	Miscellaneous	3%
7.	Immigration	3%

The areas of advice given at this centre closely reflected those given to clients in the last quarter but there was an increase of 33% in employment advice. Again the highest proportion of advice given was for welfare benefits.

We used one Portuguese interpreter and one Serbo-Croat interpreter for clients at Kilburn Park Medical Centre to increase accessibility to information.

Income maximization: £11,751.72

Blessing Medical Centre This quarter we saw 28 clients in 10 sessions.

The following issues were dealt with at Dr Obeikwe's surgery:

1.	Social Security benefits	36%
2.	Debt	14%
3.	Housing	14%
4.	Employment	4%
5.	Legal	18%
6.	Immigration	4%
7.	Relationship	7%
8.	Utilities	4%
9.	Non attendance	8 clients
10.	Cancellations	2 clients

Income maximization: £12,566.85

We had no use of interpreters for clients at Dr Obeikwe's surgery as clients tend to bring along friends and family members to assist them.

Performance Indicators For Next Quarter

1. We will be able to see 70 clients in 14 sessions at the two surgeries.
2. In view of the number of clients who do not keep their appointments, we expect to see in the region of 54 clients. We will address the issue of 'no shows' for appointments.
3. We hope to maximise income by increasing benefit income and to help improve the quality of client's lives by offering practical help, advice and information around all areas of their lives.
4. We aim to empower them by informing them of their legal rights to enable them to resolve their own problems and thus being effective in improving the quality of their lives.
5. Our main objective for this project is to help improve the health of our clients by reducing the stress they are under by empowering them in various areas of their lives and by helping them to maximise their income.

Finances for last quarter

The finances are being managed within project.

Scheme No.	22125
Scheme Name	Primary Care Carers Development
Project Worker	Odeta Pakalnyte / K Mulligan
Health Target	Carers / Flu immunisations / Access to services

Aim of the project

To contribute to the well being of carers in Brent by working in partnership with primary care

Objectives of the project

The project employs 2 development workers (one full time & one part time) to work in primary care settings and organise training courses for carers, and a case worker for 14 hours per week.

Performance Indicators

1. Distribute carers information packs and posters to all GP practices in Brent. To prepare and circulate guidance for GP Practices on General Medical Services (GMS) contracts who are writing a protocol for identification and referral of carers.
2. Attend Primary Care staff team meetings / forums / training sessions to deliver carer awareness training (8 per year). To organise information stands to raise awareness of carers and services provided by Brent Carers Centre at Healthy Living days, Brent tPCT AGM, locality forums and other health promotion events (at least 4 per year).
3. To provide information, advice, emotional support to 240 carers over 2 years. Monitor number of new referrals from primary care every quarter.
To monitor every quarter the number of carers originally referred by primary care who are currently receiving support from Brent Carers Centre.
4. To organise 14 training sessions for carers, training 140 carers in total. Training to include First Aid, Back Care, Stress Management, Living Healthily.
Four presentations per year for carers participating in CHD patients rehabilitation programmes.
5. Attend tPCT locality meetings in each of the 5 localities, Brent Carers Centre team meetings and Public & Community Participation meetings.
Attend Brent tPCT planning events and Brent Stroke Group meetings.
Participate at Princess royal Trust for Carers primary care project seminars / events to help develop good practices.
6. Monitoring and evaluation: Training courses for carers, to write a report on carers feed back at the end of years 1 and 2.
Monitoring work with GP practices – to be discussed with HAZ. Possibly ten GP practices to be surveyed at end of year 1 and 2.

Last Quarter Indicators

1. Ten GP practice visits, mail out to GP practices during the Carers Week raising awareness about young carers issues. To send feedback letters to GP practices that referred carers to BCC for information, advice and emotional support. To deliver two carers awareness trainings to health care professionals and to have two carers information stalls.
2. Provide information and advice to 30 carers.
3. Organise two information sessions for carers: one on Cancer Services and one on Preventing Falls, also one three-day course for former carers – Moving On. Facilitate one session at CHD Flexi Heart Plan programme.
4. Attend meetings as arranged.

5. Monitoring and evaluation – to write a report on training courses for carers organised by the project in the last year.

Progress In Last Quarter

1.
 - 15 GP practice visits (total 32 over last 5 quarters)
 - One Health Clinic visit
 - The special edition of our newsletter for GP practices was written and distributed to GP practices promoting Carers Week events, the use of Carers Needs Screening Tool and Holiday Grant available to carers.
 - Feedback letters sent to health professionals that referred carers to Brent Carers Centre for information, advice and emotional support
 - Four carers awareness training sessions delivered (in total four in this financial year)
 - Organised five carers information stalls, one at the Woman's Health Day at Chalkhill and four at CMH hospital during the Carers Week (total five in this financial year).
2.
 - Information and advice provided to 64 carers (in total 299 over the last 5 quarters).
 - The number of new referrals from Primary Care teams to BCC: 34 (in total 139 over the last 5 quarters).
 - 125 carers originally referred by Primary Care teams were receiving support at BCC in the last quarter.
3.
 - Organised four training events for carers
 - Since April 2004, we had 11 training events attended by 124 carers in total over the last 5 quarters.
 - Following development work with the Brent tPCT Diabetic Specialist Nurse lead we now have regular sessions on carers support at the Diabetes Education Course and we have facilitated our second session at this event (1 in this financial year).
 - Facilitated two information sessions on carers support at the Flexi Heart Plan programme run by CHD Specialist Nurses (in total 2 in this financial year).
4.
 - Brent tPCT locality meetings attended – 7 (in total 7 in this financial year)
 - Brent NHS User & Community Working Group attended – 1 (in total six out of six).
 - Brent Stroke Work Group meeting attended – 1 (in total five out of six).
 - Brent Carers Centre team meetings attended: 4 (in total fifteen out of fifteen)
5.
 - Have attended a meeting with Jackie Collins and Shirley Bickers to discuss future funding and monitoring of this project.
 - Report on training courses for carers was written and submitted to HAZ manager.
6. Other work:
 - Met new Brent tPCT Falls Prevention Coordinator and Stroke Services Coordinator to discuss the opportunities of joint working.
 - Met with Care Coordination Manager to learn about FACE – the single assessment tool used by older people services at Brent tPCT.
 - Participated at the Ward in the Community Working Group meeting that plans the move of Secondary Care services into Primary Care, organised by the Nursing Directorate.

- Attended the Brent tPCT Quality and Outcomes Framework Review event.
- Met the prescribing team manager to discuss the possibility of organizing an information session for carers.
- Participated at interview for new Brent tPCT post, Nurse Consultant, at Willesden Centre for Health and Care to represent carers needs.
- Represented carers needs at the training day organised by Social Services about working with carers in Mental Health.
- Attended HAZ Health Living Network and Community Involvement Workstream meeting.
- Participated at Brent tPCT HAZ Conference 'Mind The Gap: partnerships in action to tackle health inequalities.'
- All three staff members have attended the Brent Carers Centre Away Day. Kathleen Mulligan attended the Charity Fair.

Performance Indicators For Next Quarter

1.

- 15 GP practice visits.
- Mail out to GP practices in the beginning of the new school year to raise awareness about young carers issues.
- To send feedback letters to GP practices that referred carers to BCC for information, advice and emotional support.
- To have carers information stalls at Brent tPCT staff day, Willesden Centre for Health and Care.

2.

- Provide information and advice to 30 carers.

3.

- Organise two information sessions for carers: one on 'Complementary Therapies' and one on 'Back Care'.
- Facilitate one session at CHD Flexi Heart Plan programme.

4.

- Attend meetings as arranged.

Finances for last quarter

Finance in line with budget.

Scheme No.	22201
Scheme Name	Capacity Building Project
Project Worker	Denise Bobb
Health Target	Patient and Public Involvement / Community engagement / Access to Services

Aim of the project

Raising the capacity of the voluntary & community sector (VCS) to engage with, and work in partnership with the PCT and other public sector agencies

Objectives of the project

Improve the capacity of VCS through access to funding, training, development, planning and other means of capacity building of organizations.

Raising the understanding of the public sector to the role and value of the VCS.

Liaison between the VCS and PCT.

Creating environment conducive to meaningful partnership working and opportunities for community, public, user and carer involvement in the PCT and local public sector

Performance Indicators

These will need to be revised in the light of changes to the job description

Last Quarter Indicators

- Monitoring of all CHDF small grants groups 04 / 05
- Planning for 05 / 06 CHDF
- Facilitation and servicing for User, Community & NHS working group
- Attendance at Community Involvement Workstream
- Support for Capacity Builders Network
- Planning for Funders Fair
- Additional tasks as agreed with Head of User and Community Involvement

Progress In Last Quarter

- Monitoring of all CHDF small grants groups 04 / 05 completed and action points and capacity building issues identified
- 05 / 06 CHDF ongoing, to be launched in September 2005. Funding committee to be comprised and application form to be designed
- Facilitation and servicing of Brent Race, Health & Social Care Forum and the User and Community Involvement working group
- Attended 3 Community Involvement workstream meetings
- Attended one Capacity Builders meeting
- Funders Fair arrangements ongoing. Fair carded for 22 September at Bridge Park
- Designing PPI Toolkit
- Organized first Race Health & Social Care Forum Away Day

Performance Indicators For Next Quarter

- Launch 2005-06 CHDF programme
- Complete Funders Fair

- Present CHDF findings to Workstream meeting
- Create programme to deal with capacity building issues identified in CHDF monitoring exercise
- Organize second Race Health & Social Care Forum Away Day
- Prepare summary report for Race Health & Social Care Forum members on the first away day
- Roll out PPI Toolkit
- Work with training to create and roll out PPI Toolkit training programme

Finances for last quarter

Underspend will be carried forward for Capacity Building programme

Scheme No.	22203
Scheme Name	Healthy Living Development Fund
Project Worker	Jackie Collins
Health Target	Primary prevention / Community engagement

Aim of the project

To support healthy living initiatives by the provision of finance, support, consultancy and opportunities for match funding

Objectives of the project

To enable projects supported by the capacity building and healthy steps programme to develop and move towards a sustainable future

Performance Indicators

The existence of a minimum of three strong sustainable independent health living initiatives

Last Quarter Indicators

- Continued support for BCPAP, 5 a day project and other healthy living initiatives

Progress In Last Quarter

- The HLDF continued to support the development of the Brent Community Physical Activities project
- HLDF was also used for the Women and Theatre productions of “The Cervical Monologues” at CNWL, BADP and Chalkhill

Performance Indicators For Next Quarter

- HLDF will continue to support healthy living initiatives

Finances for last quarter

Finances are in line with budget for the end of the year

Scheme No.	22217
Scheme Name	QEST Mental Health Employment Project
Project Worker	Jan Lemmon
Health Target	Mental Health / Access to Employment

Aim of the project

To assist people with mental health problems living in Brent back into employment, training or education

Objectives of the project

To provide individualised support, assessment, and work preparation to improve employment opportunities for people with enduring mental health problems

Performance Indicators

1. To engage with 100 clients per year
2. 30% into employment
3. 30% into training or further education
4. Deliver on NDDP contract
5. Deliver on IAG contract

Last Quarter Indicators

- Set up a Job retention service (RETAIN). The service will provide support to clients in danger of losing their jobs through mental ill health and offer assistance to employers in looking at stress levels within the work place.
- Recruit clients for the six weekly QEST / BACES work prep courses.
- Begin delivering advice sessions in Wormwood Scrubs on our IAG contract.
- Recruit clients for CNWL Mental Health Trust User Employment Programme
- Meet IAG & NDDP targets

Progress In Last Quarter

- Full time RETAIN Employment Adviser has been in post since the 20th June and is already working with 3 clients. Leaflets and posters are currently being designed and printed to advertise this service.
- All clients recruited for the QEST / BACES work prep course completed. Courses will continue into the next quarter.
- Achieved our contracted 60 IAG advice sessions in the last quarter.
- There have been eight new registrations for the CNWL User Employment Programme, and seven of whom are on work experience placements within the Trust and one achieving full time paid employment.
- The IAG contract to deliver in Wormwood scrubs commenced on 22nd June and to date the Employment Adviser assigned to this contract has engaged with 12 prisoners.
- The service fell short of it's NDDP registration targets in the last quarter but over achieved on outcomes. Having a total of 12 in employment and seven achieving sustained employment.

Performance Indicators For Next Quarter

- Once we receive the PR material for the job retention service, the RETAIN Employment Adviser will target GP practices in order to encourage doctors who are signing people off sick with mental health problems to refer these patients to us.
- Recruit new clients for each six week work prep course over the next quarter.
- Meet both NDDP targets and IAG targets for the next quarter.
- Continue to deliver in Wormwood Scrubs two afternoons a week.
- Recruit clients for the CNWL User Employment Programme.
- Explore funding options for beyond 2006.

Finances for last quarter

Quarterly budget sheet sent with monitoring form.

Scheme No.	22228
Scheme Name	Brent Refugee Forum
Project Worker	Amna Mahmoud
Health Target	Refugees / Community engagement / Access to services

Aim of the project

To maintain an umbrella organisation for bringing together organisations working to support refugees, asylum seekers and their families, to enhance the quality of life of local refugee communities in Brent

Objectives of the project

To provide support, advice and opportunities for RCO's in representing the views and needs of their communities.

To act as a link between RCO's, other community organisations and public sector agencies and the media.

To provide opportunities for training and capacity building of RCO's

To bring together RCO's in regular network meetings with input from external agencies

To represent the refugee views in different arenas

Performance Indicators

1. To disseminate accurate and helpful information to refugee organisations including the distribution of a minimum of 6 newsletters
2. To guide and advise local RCO's and give them a stronger voice to speak for refugee needs through one to one support, capacity building and training for new, emerging and existing organisations
3. To hold 10 Forum meetings per year and in addition 10 management meetings per year
4. To generate, support and promote initiatives to improve the services to the refugee population through membership of other networks and forums
5. To organise and support events for Refugee Week, Black History month and Respect week
6. Infrastructure development and expansion of the Forum

Last Quarter Indicators

1. 2 Forum meetings
2. 1 Board of Director meeting
3. Board of Directors Away Day (Business Plan Review, exit strategy)
4. AGM
5. Refugee Week events (Refugee Health Conference)
6. Submit a minimum of 2 funding applications

Progress In Last Quarter

1. 3 Forum meetings on Social Enterprise, Refugee Policing Strategy Consultation, Funding workshop with Brent Council
2. 2 Board of Directors meeting
3. AGM
4. Board of Directors Away Day (Business Plan Review, exit strategy)

Brent tPCT

- Attended TB Community Education Awareness programme organised by Brent Race, Health & Social Care Forum
- Attended HAZ Conference

Voluntary Sector

- Mind Service Access for refugees
- West London Network Change Up conference
- BCN steering group meeting (LSP Review)
- Attended the Race & Faith Hate Incidents Launch of Brent Reporting Network

LSP

- LSP Health & Social Care Theme Group
- Visit to the new Birth Centre in the capacity of the LSP Community representative in Health & Social Care

Brent Council

- Gave speech in the Neighbourhood Renewal Harlesden and Stonebridge Presentation Award
- Met with the Brent Council Environmental Health Service regarding their consultation on the environmental health & sign post to RCOs to take part in its consultation with the communities.

Metropolitan Police

- Had discussion with two police officers to help them prepare a presentation about refugee issues and communities as part of their Induction programme.

Education Service

- Working with the Brent schools and School Improvement Service is another area of tackling the Inequalities and raising awareness of the need for community cohesion
- Children Act 5 Outcomes – Making a Positive Contribution
- Facilitation on Citizenship in partnership with the Twist Partnership at Dame Mary Alice School, Potters Bar

Refugee Representation

- Took part in Praxis research on Refugee Involvement with Statutory Sector on behalf of the Home Office
- Presentation on Women & Power for the New Participants of RCO Leadership Training organised by Evelyn Oldfield Unit and the Twist Partnership
- Attend Praxis consultation on National Refugee Community Development on behalf of the Home Office.

Funding

- Successful application from Award for All for £3,000
- Submitted application to the Home Office Challenge Fun
- Submitted application to the Big Lottery
- Prepared proposal for social enterprise
- Had meeting with Community Action Network to seek support for developing Refugee Social Enterprise

6 applications, 4 out of 6 successful, 2 awaiting response

Performance Indicators For Next Quarter

Quarter 1

1. 2 Forum meetings
2. 1 Board of Directors meeting
3. Refugee Health & Social Need conference
4. 1 newsletter

Finances for last quarter

The Forum Finance is healthy and in accordance with its policies and procedures

Scheme No.	22229
Scheme Name	Health From Leisure Chalkhill Project
Project Worker	Gloria Travers
Health Target	Community engagement / Primary Prevention

Aim of the project

To promote and facilitate community groups in developing healthy living initiatives in the Wembley Park area.

Objectives of the project

Supporting the residents of the local area in developing a range of initiatives that promote health and well-being.

Working with Brent tPCT, Brent Council, Metropolitan Housing Trust and other organisations to ensure that such initiatives are integrated into local plans for health improvement.

Performance Indicators

1. Organisation of annual healthy living day
2. Development of HfL committee and community centre steering group
3. Overall increase in numbers participating in healthy living initiatives
4. Support for new health initiatives
5. Achieving a sustainable future for Health from Leisure committee
6. Development of Business Plan for the community facility and strategy for the operation of the community facility by steering group

Last Quarter Indicators

- Planning for the annual Healthy Living Day at ASDA
- Support for health initiatives
- Work with HAZ projects on TB awareness
- Development of Diabetes patient support group
- Participation in partnership working: i.e. Workstream and HAZ committee meetings
- Support for HfL committee and community facility steering group
- Development of business plan and planning for community facility

Progress In Last Quarter

- Secured ASDA agreement for Healthy Living Day and negotiating stalls with organizations etc
- Continued support for health initiatives e.g. elders keep fit
- TB project delayed – plan for Qt 2
- Held first meeting of Diabetes support group 22nd June
- Continued to be actively involved in partnership working particularly HAZ committee, community involvement workstream
- Reported to and supported the HfL committee
- Attended planning meetings for community facility and worked with consultant on development plan

Performance Indicators For Next Quart

- Host Healthy Living Day on 7th July
- Host TB education session for Chalkhill
- Support for Healthy Living initiatives
- Continue to develop the Diabetes support group
- Participation in partnerships – working with HAZ manager on mainstreaming the HAZ model and work
- Support for HfL committee
- Development of business plan and strategy for community facility implementation

Finances for last quarter

In line with budget

Scheme No.	22233
Scheme Name	Education for Homeless People
Project Worker	Danny Maher
Health Target	Homeless / Access to services.

Aim of the project

The Life Skills Project aims to provide meaningful activities to assist individual service users towards social and personal growth. This project is aimed at reaching people experiencing social exclusion both within the CHC user group and the local community and aims to support them in achieving their ambitions.

Objectives of the project

1. Informal contact in Centre 10am –1pm
2. Assessment of unmet needs and initial goal setting
3. One to one budgeting sessions
4. Spider framework to monitor progress
5. **UK Online** - 2 sessions per week where members of public alongside CHC users learn computer skills such as internet access, spreadsheets, databases. This forges links with community promoting social inclusion.
6. **IT basic skills sessions** - introduction to keyboard and mouse skills, basic Word skills, introduction to graphics
7. **Writing & Numeracy project** - supported practice in:
 - Handwriting, reading and use of literacy and numeracy software
 - Creative writing activities
 - Access to personal computers
 - Quiet reading facility with a range of graded material
 - ‘Take 5’ refreshment break with user led discussion
8. **Literacy Project** - ESL students involved in weekly tutorials in regard to basic literacy using worksheets, group work & 1:1 sessions
9. **USER Forum** - held 4-weekly for suggestions on running of CHC
10. **Horticultural Project** - group work in both the garden and allotment in Gladstone Park - development of horticultural skills, working and socialising as part of a team.
11. **LOCN Qualifications** - nationally recognised training courses run from the centre by internal & external tutors, modules taken from Social & Life Skills package including personal development, preparation for work & healthy living.
12. Daily social activities including board games, bingo and quizzes.
13. **Volunteer project** - Ex-service users and community volunteers help the CHC with admin, reception, catering, shower, laundry, clothes distribution and fundraising.

Performance Indicators

1. Provision of learning and social opportunities to socially excluded groups experiencing a wide range of disadvantages who are not normally reached by formal training
2. Positive experience and new perspective of learning activities to apprehensive service users who have had unsatisfactory schooling experiences, as a first step to addressing training and learning needs.
3. Identification of goals and aspirations both broadly and specifically.
4. Growth in self confidence signified by increased social competence and positive outlook on life.
5. Motivational growth measured by sustained participation and /or adherence to self-directed targets.
6. Step by step progress in self directed targets and class work.

7. Skill sharing with other users.
8. Engagement in vocational guidance and application to external college courses or learning programmes via in-house referrals.
9. Users to access volunteering opportunities either within the CHC or externally.
10. Individual contribution to User Forum and consultative mechanism.

Last Quarter Indicators

1. Engaging more clients in the day care project
2. The instigation of discussions with service users on topical issues in the news
3. The continual development of the Horticultural project with the assistance of Rosaline, the tutor from the Healthy Living Network
4. The Implementation of another User Led Forum
5. The increase of volunteer involvement in day care activities

Progress In Last Quarter

- 32 Users accessed the UK Online suite
- 10 Users participated in Basic Computer Skills class
- 28 Users participated in the Writing / Numeracy classes
- 5 Users participated in the Literacy project. 1 user has sat the National Literacy Test and another 1 user is to sit the test in August
- 27 Users participated in the User Forum
- 7 Users are taking part in the Horticultural project
- 70-80% of clients involved in quiz and day care activities
- 20-36 Elder Users participate weekly in Tuesday's bingo
- 5 Users have joined the Volunteer Project
- 80 Users, either homeless or in temporary accommodation have been successfully registered with the Doctor who attends CHC on outreach services
- 6 Users have participated in having one to one sessions and discussed any issues they felt were hindering them in any way

Performance Indicators For Next Quarter

1. To encourage more clients to be a part of the Life Skills Project
2. To confirm the tutors from the Healthy Living/BACES and commence the following LOCN modules; Personal Development, Preparation for Work and Healthy Living
3. To assess feedback on questions set on places of interest for outing for service users / volunteers
4. To introduce further activities into CHC, and continue to build relationships with external agencies in the Brent Borough.
5. To arrange more speakers to come in for an informal talk with clients, as recent sessions with these speakers have been very productive. Scheduled for the 19th August is Lemma Jembere from the Mapesbury clinic to discuss Post Traumatic Stress and the services available. The TB Alert team, along with their mobile unit for screening clients were also scheduled to come to CHC for the day, unfortunately due to technical difficulties this had to be cancelled. Hopefully this will be re-scheduled in the next couple of weeks.
6. To continue to encourage clients into further education, in house or external.

Finances for last quarter

Quarterly funding of £3,341 represents a proportion of costs of one staff member and running costs. We are fundraising for full cost recovery.

Scheme No.	22243
Scheme Name	Food Innovations Project - BBE
Project Worker	May Mo
Health Target	Poverty / Primary prevention

Aim of the project

To contribute to the increase in the community capacity to proactively participate in the health improvement programmes within Brent.

Objectives of the project

To ensure access to healthy and affordable food in partnership with interested bodies / organisations and statutory organisations, whilst including socially excluded communities.

Performance Indicators

1. Establish 1150 square metres of food growing facilities over 4 sites within Brent
2. Recruit 150 volunteers to gain 3500 volunteer hours
3. Establish and maintain a buddy mentoring system
4. Establish and support 1 Community Food Co-op
5. Deliver 300 horticultural training/fresh fruit and vegetable awareness sessions / opportunities
6. Secure additional project support valued at £350,000

Last Quarter Indicators

1. Continue to develop Dog Lane Allotments (Plots 54 & 54a) and Dors Close Allotments (Plots 102 and 103)
2. Maintain Buddy mentoring systems
3. Support Grassroots Produce Food Co-op to deliver 150 food boxes
4. Deliver 5 training/awareness sessions

Progress In Last Quarter

1. Work at Dog Lane Allotments Plots 54/54a has been severely interrupted by adverse ground conditions (waterlogging). Site development progresses steadily at Dors Close Allotments. Total of 1413 square metres of food growing facilities within Brent by project end against target of 1150 square metres. (Verification: Site Reports & Photos)
2. Total of 163 volunteers recruited to-date against a target of 150.
3. Buddy mentoring system maintained at South Kilburn Community Garden and Birchen Grove. (Verification: BBE Site Reports). Buddy system mentoring in operation at Grassroots Produce Food Co-op, South Kilburn.
4. Supported Grassroots Produce to deliver 180 food boxes. Total of 1031 food boxes delivered to-date. (Verification: BBE Accounts & Grassroots Delivery schedule)
5. Delivered 12 training/awareness sessions therefore 353 horticultural training / fresh fruit and vegetable awareness sessions / opportunities delivered to-date against a target of 300. (Verification: BBE Site Reports).

Performance Indicators For Next Quarter

1. Continue to develop Dog Lane Allotments (Plots 54 & 54a) and Dors Close Allotments (Plots 102 & 103).
2. Maintain Buddy mentoring systems
3. Support Grassroots Produce Food Co-op to deliver 150 food boxes
4. Deliver 5 training / awareness sessions

Finances for last quarter

BBE's Quickbook accounting system shows that the Food Innovation Project budget was on schedule as per approved budget.

Scheme No.	22245
Scheme Name	Community Chest
Project Worker	Jackie Collins
Health Target	Community engagement

Aim of the project

To make grants available to small local voluntary & community sector health initiatives up to a maximum of £5000

Objectives of the project

To make grants available to small local voluntary and community sector health initiatives up to a maximum of £5000

Performance Indicators

Allocate £30,000 per annum

Last Quarter Indicators

- CBW has now been appointed and will monitor projects and carry out follow-up capacity building support work with them
- Planning for CHDF 2005/06 by CBW

Progress In Last Quarter

- All CHDF funded projects were visited by Capacity Building Worker and monitoring reports completed. Further assistance was offered as appropriate
- Planning began for final round of CHDF

Performance Indicators For Next Quarter

- Plan final round of CHDF

Finances for last quarter

- There was no expenditure this quarter

Scheme No.	22266
Scheme Name	Social Enterprise Development
Project Worker	John Drake
Health Target	Community engagement / Commissioning from Independent Sector

Aim of the project

To increase sustainable trading by voluntary organisations and community businesses in the London Borough of Brent

Objectives of the project

- Raise awareness of sustainable trading as an option
- Develop training opportunities to increase organisations capacity to pursue sustainable trading
- Provide one to one support to social organisations wishing to pursue sustainable training
- Develop opportunities for the project to work in a regional and sub regional context

Performance Indicators

1. Raise awareness of sustainable trading as an option
2. Develop training opportunities to increase organisations capacity to pursue sustainable trading
3. Provide one to one support to social organisations wishing to pursue sustainable training
4. Develop opportunities for the project to work in a regional and sub regional context

Last Quarter Indicators

1. Ongoing promotion of project
2. One to one support provided to four potential or existing social enterprises
3. One training event
4. Sub regional partnership developed
5. Participate in market research for property management

Progress In Last Quarter

1. Promotion of project - ongoing
2. One to one support – target of ten reached
3. Training event promoted and undertaken
4. Sub regional partnership development suspended
5. Market research in property management completed

Performance Indicators For Next Quarter

1. Create a programme of social enterprise support
2. Two TBCT Board meetings
3. Develop fundraising strategy

Finances for last quarter

Budget was on schedule as per approved budget

Scheme No.	22301
Scheme Name	Brent Refugee Forum - TB Research Project
Project Worker	Amna Mahmoud
Health Target	TB

Aim of the project

To study and test the knowledge, attitude and stigma attached to TB among groups at high risk of social exclusion and deprivation with lack of access to service provision

Objectives of the project

1. To carry out a research among refugee and homeless people with additional focus on those with HIV/AIDS.
2. To identify and notify the barriers that contribute to high prevalence of TB among these groups
3. To identify professional and institutional gaps in prevention, detection, diagnosis, treatment and follow up after hospital discharge
4. To explore the influence of the deeply rooted stigma and cultural beliefs on the course of the disease
5. To study the Patient experience and how it affects their lives
6. Test the environmental factors, which contribute to the spread of the disease with view of elimination of inequality in TB control measures
7. To identify areas of good practice out of the Borough and opportunities to counteract the adverse effect on uptake of treatment and service provision due to social stigma attached to the disease
8. To promote the positive effect of new entrants' Access to health checks for future research
9. To use the research as a tool to raise awareness of TB, through focus groups from refugees and homeless people

Performance Indicators

1. 10 Community focus groups - 8 participants
2. 1 Patients group - 10 participants
3. 1 GPs - 6 participants
4. 1 Nurses group - 10 participants

Last Quarter Indicators

1. Workshop for the focus groups facilitators
2. To submit the application to the Ethical Committee

Progress In Last Quarter

1. Final Ethical Approval was obtained
2. Workshop for Facilitators took place
3. Briefing was sent to all Brent based GP's

Performance Indicators For Next Quarter

1. 6 Community Focus groups to take place
2. Contact to be made with professional groups to arrange the focus groups

Finances for last quarter

Finance is in accordance with the budget

12.10.05

24

Scheme No.	22303
Scheme Name	Brent Race, Health & Social Care Forum -TB Education
Project Worker	Phil Sealy / Noreen Goss
Health Target	TB

Aim of the project

To develop and deliver a well run programme. To train retired nurses, health carers and local community groups about TB awareness

Objectives of the project

1. Plan a teaching / learning programme for retired nurses / health carers on TB awareness
2. Identify and train 15 retired nurses
3. Look at areas in Brent where TB is more prevalent

Performance Indicators

1. Write training package
2. Deliver TB training package in community and public settings
3. Find mechanisms to relate increase uptake of screening due to TB Education & Awareness programme
4. Continuance after HAZ funding March 2006

Last Quarter Indicators

1. Definitive arrangements with community organizations to roll out Training Awareness programme
2. Firm up and produce material for the programmes being carried forward by retired nurses
3. Operational working with Retired Nurses effecting the programme
4. Secondment arrangements with the tPCT for the duration of the project
5. Run awareness programme

Progress In Last Quarter

1. Letters sent to community organisations outlining TB Awareness project
2. Expression of interest received from community organisations for TB presentation
3. Retired nurses have received training and have been provided with training pack
4. Retired nurses have started to deliver TB presentation to community organisations
5. TB Project Worker has been seconded from tPCT for the duration of the project
6. Retired nurses are running Awareness programme

Performance Indicators For Next Quarter

1. Identify different settings and groups to deliver TB awareness programme
2. Continuation of TB awareness programme
3. Meet with retired nurses to gain their views on how the project is progressing

Finances for last quarter

Finance now in line with budget.

Scheme No.	22306
Scheme Name	Brent Indian Association - TB Resources
Project Worker	Jagdish Patel
Health Target	TB

Aim of the project

To raise awareness of TB within communities in LB Brent through developing appropriate resources and information dissemination.

Objectives of the project

1. To develop TB leaflets in ethnic languages.
2. To develop audio and video resources for communities.
3. To use mass and small media to raise awareness and disseminate information about TB in Brent.

Performance Indicators

1. Awareness campaign in press
2. Videos / DVDs in 4 languages.
3. Adverts and programmes on TV / Radio

Last Quarter Indicators

NOT RECEIVED

Progress In Last Quarter

NOT RECEIVED

Performance Indicators For Next Quarter

NOT RECEIVED

Finances for last quarter

Scheme No.	22307
Scheme Name	B & H Community Health Projects
Project Worker	Edwin Mapara
Health Target	TB

Aim of the project

To raise awareness of TB within communities in LB Brent through developing appropriate resources and information dissemination.

Objectives of the project

1. To develop TB leaflets in ethnic languages.
2. To develop audio and video resources for communities.
3. To use mass and small media to raise awareness and disseminate information about TB in Brent.

Performance Indicators

1. Increase knowledge about TB in the general public.
2. Increase number of people screening for TB.
3. Decrease in infection rate.
4. Videos and DVDs in 4 languages
5. Leaflets and posters developed in 4 languages
6. Adverts and programmes on TV (OBE & BEN)

Last Quarter Indicators

1. Produce leaflets
2. Produce videos
3. TV appearance

Progress In Last Quarter

1. Mapping out existing resources
2. Setting priorities / work plan
3. Three focus groups
4. Radio messages done but still awaiting to receive radio recordings
5. Printing of TB posters and leaflets (A-Z of TB and A-Z of TB in Children)

Performance Indicators For Next Quarter

1. Develop comprehensive database for mail-shot
2. Distribution of posters
3. Translate and print A-Z's into leaflets and posters
4. Drama video recording of A-Z

Finances for last quarter

Quarter 1	£	Quarter 2	£
Focus Groups (3)	811.79	Mail shot posters	1,200.00
Management Costs	2,572.00	Translate & print leaflets into other languages	2,520.00
April-July admin costs	643.36	Organize youth drama group for video recording TB poster	1,585.00
		Management costs	500.00
		Admin costs	150.00
TOTAL	4,027.15	TOTAL	5,955.00

Scheme No.	22308
Scheme Name	APDA
Project Worker	Javaid Iqbal / Meena Saleem
Health Target	TB

Aim of the project

Map patient route through TB service in order to inform and offer support to patient at risk and diagnosed with TB.

Objectives of the project

To understand the patient route and offer one to one support to patients, their carer and families about the risks, diagnosis and treatment.

Performance Indicators

1. Links with health sector and steering group members to clearly define the roles each partner will adopt during the project.
2. Understanding of existing patient routes and the existing support given to patients during journey through TB health system
3. A map of the patient route will be produced on the basis of this understanding and will be completed at the end of two months.
4. By the end of month 3, a support project pilot will be planned
5. For two months the pilot project will run offering direct support to patients offering advice, emotional support and practical help for those at risk, being tested or having been diagnosed with TB. At the end of the two-month pilot period, APDA will produce a summary report.
6. Following the completion of the pilot and with necessary adjustments made – following close consultation with TB professional partners and HAZ programme manager – the TB Patient Support programme will become fully operational.
7. A one year evaluation and review of the project will be presented using a written report and presentations at meetings with relevant parties.
8. Exit/sustainability strategies will be explored by the programme partners and identified to provide an effective strategy to sustain the project after the initial two-year phase.
9. At the end of the project a further report will be produced supported by both quantitative and qualitative evidence to provide a comprehensive analysis and overview regarding the project's activities, findings and achievements during the two-year period. The report will demonstrate the effective role the Patient Support Project has played – in partnership with others – in establishing a comprehensive Tuberculosis programme that meets the need of high-risk socially excluded groups. The second phase of the project will then be initiated.

Last Quarter Indicators

1. The achievements made by the project between 2004 and 2005 will be reviewed.
2. This review will be made up of a report to be presented and discussed at a planned meeting with relevant parties
3. Exit/sustainability strategies will be explored by the programme partners and identified to provide an effective strategy to sustain the project after the initial two-year phase.

Progress In Last Quarter

1. The TB Patient Route Map is ready to be signed off by the end of July 2005. The Steering group members have had a look at it via email and given their comments and suggestions on it. These have been incorporated into the final version of the Map.
2. We invited the nurses trained by the TB Education and Awareness project to do a workshop for our community group. This was the TB nurses first presentation and it went well. The audience was from the ethnic community and their participation in the workshop was commendable.
3. Ever since, the TB Patient Support Phone-line has been up and live, we are providing support and advice to our callers. This service is advertised through steering group members, GP surgeries and other stakeholders.
4. Set up database to record all the relevant information about the callers of TB Patient Support Phone line.
5. As agreed, the support project is preparing a report to be presented in September (at the TB Steering Group meeting). This report will act as a pilot for NWL TB Network planned helpline.

Performance Indicators For Next Quarter

1. The pilot programme for the TB Patient Helpline has come into action since May 2005.
2. During the two-month period of the pilot project, it will be closely monitored and adjusted where appropriate. At the end of the two-month pilot period, APDA will produce a summary report.

Finances for last quarter

APDA - Patient Support project is in line with the budget

Scheme No.	22401
Scheme Name	Cancer Black Care
Project Worker	Ike Odina
Health Target	Cancer

Aim of the project

This multi-media cancer aware-raising campaign was initiated in April 2004. Essentially, the project is aimed predominately at members of Brent community from Black and ethnic groups.

The aim is to educate these groups on the dangers of late diagnosis and encourage them to improve their testing/screening rates, especially in the areas of breast, prostate and testicular cancer. Implicit within this aim is the dispelling of myths that promote cancer as an unassailable and incurable illness.

Objectives of the project

Visiting, liaising and working in partnership with the various communities and community organisations in Brent, project will raise the awareness of cancer in general, but specifically addressing breast, prostate and testicular cancers.

The project aims to address the inequalities stated in the NHS Cancer Plan, as well as contribute to local and national priorities. Various tried and tested as well as novel methods will be employed to disseminate the information to the target population(s).

Performance Indicators

1. Maintain a positive working alliance with steering group members - emphasis on well-being of the local community and service development. To be achieved by scheduled and unscheduled, formal and informal meetings respectively.
2. Work in partnership with Brent PCT cancer service manager, with the aim of maintaining
3. a positive awareness of the PCT's trends and/or plans, as they relate to the National Cancer Plan.
4. Develop a cancer strategy for Brent BME communities. Organise an average of 3 health awareness/community outreach days each month, i.e. 9 each quarter
5. Attend community health awareness days.
6. Keeping HAZ aware of new developments with an aim to make necessary amendments / adjustments to original plans etc.
7. Monitor the uptake of breast, prostate & testicular cancer screening programmes by liaising with GP's and producing statistics.
8. Negotiate free talk-time on Brent radio stations, production and distribution of appropriate leaflets
9. Provide relevant training and supervision for new and existing volunteers.
10. Engage with over 200 community organisations. This will include presentations, seminars, healthy living events and conferences at venues across Brent.

Last Quarter Indicators

1. Presentations – College of North West London
2. Presentations / Awareness Campaigns at DIAGEO
3. Presentations / Awareness Campaigns at North West London Chamber of Commerce
4. More positive in-roads into the private sector e.g. Park Royal Businesses etc. with help from the Health Development Manager at Brent tPCT
5. More free airtime (print, radio and TV)

Progress In Last Quarter

1. Successful awareness campaign at all the Campuses of College North West London. A total of 150 students (&staff) attended the presentations held at the various campuses – Wembley, Willesden and Kilburn.
2. Following the positive presentation to the occupational health at DIAGEO, CBC has been 'commissioned' to carry out a cancer awareness campaign at DIAGEO during the summer of 2005.
3. Similar to the above, meetings held with a number of members of the North West London Chamber of Commerce have led to very positive promises of assistance – ranging from the provision of time and space to present cancer awareness material (in varying locations) through non-financial sponsorship by way of local and pan-London publicity.
4. Following the production of a Channel 4 television programme, highlighting the plight of a cancer patient, the United Christian Broadcasters have begun recording a similar production for radio. Interest has also been expressed by an arts company (Agape) to produce a drama to stage around the borough.
5. This quarter, 20 radio stations and 10 newspaper editors across North London have been approached for free airtime and print-space – we are still awaiting responses from the stations, however we have received promises of advertising space in the editions run by the North West London Newspapers.
6. Currently in talks with LifeFM (in Stonebridge) to front a weekly afternoon slot on issues relating to health and well-being.
7. Advertised a training programme - **Care Awareness Reaching Everyone** – which is scheduled to begin in October 2005. This will be offered to anyone interested in cancer awareness.
8. In collaboration with the Prostate Cancer Charity, we are aiming to gather African & Caribbean Elders (ACEs) together for a prostate awareness event. Leaflets have been sent out to all community groups in Brent.

Performance Indicators For Next Quarter

1. Feedback from CARE training advert
2. Feedback from ACEs advert
3. CARE training programme accreditation

Finances for last quarter

Finances are on target for the year

Scheme No.	22402
Scheme Name	Brent Carers Centre
Project Worker	Nicola Pieterse
Health Target	Cancer

Aim of the project

To advise and support carers of people with cancer

Objectives of the project

1. To have an 'expert' worker at Brent Carers Centre
2. To offer advice to carers
3. To offer support to carers
4. To fast track carers of people with cancer speaking to a support worker

Performance Indicators

1. Number of carers supported
2. Steering group meetings attended
3. Run a training session
4. To offer a support group specific or signpost them to Brent Carers Centre generic support groups

Last Quarter Indicators

1. 16 carers of people with cancer and one carer who has cancer supported
2. Information session for carers of people with cancer attended by 7 carers (one carer accompanied by his wife who has cancer)
3. Attended Tamil Refugee Action Group seminar on cancer

Progress In Last Quarter

1. Disseminated information on Macmillan resources for people with learning disabilities
2. 10 carers attended support groups (not cancer specific)
3. 3 received a support and information service from a case worker
4. 7 attended a training session

Performance Indicators For Next Quarter

1. Number of carers supported
2. Attendance at steering group meetings

Finances for last quarter

£468 salaries + on cost

Scheme No.	22403
Scheme Name	Iraqi Welfare Association
Project Worker	Hanna Field
Health Target	Cancer

Aim of the project

Develop accessible and patient friendly as well as culturally specific health promotion information in Arabic regarding cancer.

Objectives of the project

Raise awareness among the Iraqi community in North West London of issues regarding causes, symptoms, treatment and most importantly prevention of Cancer

Performance Indicators

1. Conduct health awareness seminars for the Arabic speaking community
2. Publish articles in Arabic in newsletters with a circulation in the Iraqi community
3. Distribute Arabic leaflets in community centres in social gatherings
4. Inform patients and family members of existing services including support services
5. Networking with other organizations regarding publication of leaflets in Arabic

Last Quarter Indicators

- In the last quarter the main objective was to conduct a health seminar addressing issues of prevention and treatment of Cancer. This was to be an open seminar for males and female with Arabic speaking lectures
- Other objectives were to research the practicality of training an Arabic speaking counselor and liaise with carer support projects.

Progress In Last Quarter

- **Preparation for seminar:** -
 1. Arrangements – finalizing agreements on location, timing, speakers and refreshments. Due to other events among the Iraqi community the seminar was postponed to the 3rd July.
 2. Announcement for the seminar was prepared and sent out to Iraqi organizations as well as published by the IWA through the regular newsletter and sent by post to over 1000 homes. The announcement was in Arabic.
 3. Packages containing leaflets on cancer prevention and awareness issues were prepared to give to attendants at the seminar. Packages included information about screening programmes, cancer prevention, cancer and lifestyle, smoking and many other health subjects that could affect both men and women. Also included were Arabic translations on leaflets done by the IWA.
- **Counsellor Courses** – through the attempt to create a database of support services for cancer patients and their family members, the IWA has realized that there are not any counselling services in Arabic, or any Arabic speaking counselors in North West London. Thus the IWA have been looking into supporting the training of an appropriate member of the community in counselling skills, which will lead to a diploma in counselling. Courses have been allocated and approached, and are still waiting for replies. If arrangements are agreed on, training will begin in

September of this year.

- **Coordinate with carers project** – collaborated with the carers project and elderly projects and a joint session was held where our work and activities were explained to the carers.

Performance Indicators For Next Quarter

- **Conduct the health seminar** – the seminar will be held for the 3rd July and all arrangements have been finalized. The seminar will include three topics and will be in Arabic.
- **Actively follow up on obtaining copyright permission for publishing leaflets in Arabic** – in the past the IWA has faced great difficulty in terms of translating English leaflets that are of use to our project and ultimately to our community. The main difficulty is that once translated, these leaflets cannot be published due to copyright issues.
- **Publish articles in newsletters** – Arabic articles will be published in the IWA newsletter. These articles will be based on Cancer related issues as well as reports from the seminars and events held related to this project.
- **Conduct lectures in social gatherings** – The Iraqi community has several female gatherings held on different religious and cultural occasions. As part of this project, the aim is to take advantage of these gatherings to promote issues related to health and specifically Cancer
- **Update Website** – Reports from seminars and events, as well as other publications will be added to the website and in the near future. Links to relevant sites will also be added to provide users with more varied information.

Finances for last quarter

The project is on budget. The main expenses for this quarter was the preparation for the seminar. Details and receipts will be provided on request

Scheme No.	22404
Scheme Name	Cricklewood Homeless Concern
Project Worker	Ali Ramathan
Health Target	Cancer / TB / Diabetes

Aim of the project

Delivering sensitive health screening for diabetes, TB and providing information on Cancer to Asylum Seekers and Refugees from Horn of Africa plus advice and support on housing options.

Objectives of the project

The client groups are particularly susceptible to the courses of TB-live in multiple occupation houses, are most at risk of diabetes and are not informed of cancer.

Performance Indicators

1. 50 individuals to be screened for TB and 100 to receive TB information
2. 100 individuals to be referred for diabetes screening
3. 100 to receive information about Cancer
4. 100% to receive advice on housing options
5. 20% to be referred to counselling services dealing with post traumatic stress
6. 10% to be volunteers

Last Quarter Indicators

1. 20 individuals to be referred for TB screening
2. 25 individuals to be referred for Diabetes screening
3. To provide 100% information on smoking cessation
4. To provide 100% advice on housing options
5. To arrange awareness programmes on TB, Diabetes and Cancer

Progress In Last Quarter

1. 23 individuals referred for TB screening - 1 was positive
2. 24 individuals referred for Diabetes screening – 1 was diagnosed as having diabetes in pregnancy.
3. 100% given information about smoking cessation
4. 100% given advice on housing options

Performance Indicators For Next Quarter

1. To refer 20 individuals for TB screening
2. To refer 25 individuals for Diabetes screening
3. To provide 100% information on smoking cessation
4. To provide 100% advice on Housing Options
5. To visit clients referred to hostels and liaise with support workers

Finances for last quarter

HAZ Cancer Project 2004 / 05 budget

Funder

Brent HAZ	24,602.00	6,151.00
Brent Housing Services	13,000.00	3,250.00
Total Funding	37,602.00	9,401.00

Staff

Salary	22,140.00	5,702.00
NI	2,066.00	573.00
Training	800.00	
Travel	500.00	

Running Costs

Telephone	703.00	60.00
Rent	1,000.00	250.00
Rates	200.00	50.00
Supervision	2,000.00	500.00
Admin Resources	2,000.00	500.00
Media Material	500.00	
Other	400.00	
Publications & Subscriptions	135.00	
General overhead	5,158.00	1,130.00
Total	37,605.00	8,765.00

Net Surplus	0	636.00
--------------------	----------	---------------

Scheme No.	22405
Scheme Name	BIAS
Project Worker	Karen McHugh
Health Target	Cancer

Aim of the project To create a greater awareness about the risks and high incidence of TB and cancer amongst the Irish community in Brent.

Objectives of the project

To target high-risk groups who do not access or are excluded from mainstream services. The focus of the project will be on 'prevention and raising awareness' but we will also provide support where necessary.

Performance Indicators

1. To recruit 6 volunteers to work alongside BIAS staff.
2. To develop and distribute sensitive TB / Cancer promotional materials and fact sheets.
3. To provide one-to-one support to hard to reach groups.

Last Quarter Indicators

1. Collect and collate Cancer Information Packs and distribute
2. Arrange for one volunteer / worker to attend a smoking cessation workshop
3. Arrange for Health Promotion Centre / Cancer Black Care to attend staff meeting / day centre
4. Continue to provide one-to-one support

Progress In Last Quarter

1. Information Packs distributed
2. One-to-one support provided to BIAS clients (x6)

Performance Indicators For Next Quarter

1. Attend Smoking Cessation course on 16th and 30th September
2. Arrange for Cancer Black Care to come to staff meeting
3. Continue to provide one-to-one support

Finances for last quarter

- | | |
|------------------------|------|
| 1. Volunteers Expenses | £100 |
| 2. Publicity | £100 |
| 3. Training | £100 |
| 4. Staff Time | £400 |
| 5. Other | £100 |

Scheme No.	22406
Scheme Name	Afghan Association of London (Brent)
Project Worker	Hooshang Paigir
Health Target	Cancer

Aim of the project

Raising the awareness of Afghan community about certain health issues, in particular, cancer, tuberculosis and diabetes.

Objectives of the project

Provide and information through individual consultations, seminars and distribution of literature (translated into Dari).

Bridging the gap between health service providers and the needs of the Afghan community, facilitating access, working in partnership and benefiting from the experiences and knowledge of other groups involved in combating cancer in Brent and Harrow.

Performance Indicators

1. The establishment of an office in Brent, which can be used as a base for the health project, particularly serving the Afghan community of Brent
2. Health seminars organised.
3. Strong indication through feedback questionnaires, that awareness of these health issues has been raised.

Last Quarter Indicators

Arrangements have been made to hold two seminars in August 2005. The first one will be held in the first week of August and the second seminar will be held during the last week in August 2005.

Progress In Last Quarter

We did not hold a seminar for the last quarter due to changes in the organisation.

Performance Indicators For Next Quarter

Further two seminars on lung cancer and production / translation of relevant leaflets. Assistance for those new to the system of registration with GPs and access to health services. Increased partnership work with health organizations working in Brent and Harrow.

Finances for last quarter

Scheme No.	22407
Scheme Name	African Women's Care
Project Worker	Jane Lanyero
Health Target	Cancer

Aim of the project

To raise the awareness of Breast and Cervical Cancers and promote early testing and screening programmes among African refugee and asylum seekers resident in Brent.

Objectives of the project

1. To increase the knowledge and awareness of Breast and Cervical Cancer among African Women.
2. Recruit and train volunteers as health educators (peer-educators).
3. Increase the knowledge and understanding of healthcare professional of the needs and issues affecting women from the target community.
4. Increase uptake of services, activities and opportunities especially attending screening programmes for Breast and Cervical Cancers.
5. Provide opportunities for women from different African communities to come together, explore and network with others to confront the stigma fear and denial attached to Cancers.

Performance Indicators

1. Run 4 sessions of awareness training workshops.
2. Organise 1 seminar.
3. Train 12 volunteers as health educators.
4. Develop a community outreach programme to disseminate information resource and advice to 1200 women.
5. Develop 10,000 copies of publicity leaflets

Last Quarter Indicators

NOT RECEIVED

Progress In Last Quarter

NOT RECEIVED

Performance Indicators For Next Quarter

NOT RECEIVED

Finances for last quarter

Scheme No.	22501
Scheme Name	Brent Association for the Blind
Project Worker	David Pearce
Health Target	Diabetes

Aim of the project

To provide information to visual impaired people and their families

Objectives of the project

To provide information to client and their families about support services outside of the hospital environment.

Performance Indicators

The desk has seen on average 20 clients / families each week with the overall number equalling to 260 clients / families

Last Quarter Indicators

Approximately 210 – 280 clients /families supported.

Progress In Last Quarter

We have moved premises to new Eye Clinic

Performance Indicators For Next Quarter

- To develop the desk's profile
- Review and re-vamp literature
- To improve monitoring / financial info

Finances for last quarter

The Association has had a difficult period with cash flows – waiting for outstanding payments to be received.

Scheme No.	22502
Scheme Name	Elders Voice
Project Worker	Helen Cylwik
Health Target	Diabetes

Aim of the project

To raise awareness of Type 2 diabetes amongst elders with the potential to have diabetes and help those elders with the condition to make the lifestyle changes that are necessary to keep their diabetes under control

Objectives of the project

1. To empower older people to take responsibility for their own health.
2. To help older people learn about type 2 diabetes, its prevention and control.
3. To raise awareness amongst older people of the links between diabetes, nutrition and exercise.
4. To help older people with diabetes to make the lifestyle changes which will improve the long-term prognosis of the condition and their general well-being.

Performance Indicators

1. Project promotion
2. Preparatory work for the delivery of the service
3. Delivery of the service
4. Monitoring and evaluation
5. Networking
6. Intellectual work
7. Involvement of users

Last Quarter Indicators

Project Promotion –

- Arrange and have four meetings with professional teams
- Distribute leaflets

Preparatory work –

- Identify new venues for group talks, workshops and courses
- Research feasibility of joint working with Brent Association for the Blind
- Further develop training material to reflect varying literacy/language competencies of service users
- Identify housebound elders with diabetes

Delivery of service –

- Organise one 3 half day course
- Organise eight workshops / group talks
- Arrange two specialist talks
- Assist two housebound elders with diabetes
- 25 one-to-one meetings with existing and new users

Monitoring and Evaluation –

- Collect statistics
- Develop new ways of evaluating success of the project
- Analysis of evaluation forms

Networking –

- Diabetes steering group
- Further develop links and contacts with Diabetes UK

Progress In Last Quarter

Project promotion –

- Contacted Dr Rowlands (Diabetes Clinical Lead)
- Meetings with professionals - Dr Davendra, My (Dietician, WCHC)
- Leaflets were distributed (approx. 150 including Brent Carers Centre, Over 50s Festival, Brent Mind, Brent Pensioners Forum, Healthy Harlesden, Fortunegate Housing Association, St. Marks Church)

Preparatory work –

- Five possible new venues identified – Mission Dine, Westbrook Day Centre, African & Caribbean Support Group, Asian Community Diabetes Project, Beulah Church
- Presentation on the first year of the project for Diabetes steering group meeting was completed.

Delivery of service –

- One day seminars at New Testament (1), Wise (1), Asian Community Care Services (1)
- Group talks Sudbury Neighbourhood Centre (1)
- Workshops – New Testament (7)
- 50 one-to-one meetings with 25 individuals

Monitoring and evaluation –

- Evaluation of first year of the project – report and presentation

Networking

- HAZ conference
- Arranged meeting with Diabetes UK

Performance Indicators For Next Quarter

Project Promotion –

- Arrange and have three meetings with professional teams
- Distribute leaflets